

Middlesex Colts Association (charity number 291966)

Trustees' Annual Report - for the year ended 30th September 2017

Reference and administration details

Trustees:

Peter Smyth (retired 22 March 2017)

Simon Mollett

Clifford Pile (appointed 22 March 2017)

Executive committee:

Peter Lowrey (President)

Peter Smyth (Chairman, retired 22 March 2017)

Clifford Pile (Chairman from 22 March 2017)

Simon Mollett (Treasurer)

Peter Hollman (General Secretary)

Ladi Sonaike (Membership Secretary)

Area Chairmen:

- Martin Issitt (Girls)
- Hillary Jackson
- Clifford Pile
- Robert Tripp
- John Ventham
- Tony Wright

Co-opted members:

- Katie Berry (MCB)
- Robert Lee
- Mark Pittman
- Vinoj Srinivasan
- Tony Ward

The Middlesex Colts Association (“the charity” or “MCA”) has no principal address, nor staff. Contact details are given in its web-site www.mcacricknet.org and in the charity’s 2017 Handbook.

Structure and governance; objectives and activities

Members of the executive committee are appointed either through its constituent Area committees or by the Annual General Meeting, which all member clubs can attend. The trustees are appointed from the executive committee and are generally the Chairman and the Treasurer.

The charity is governed by its Constitution. Its object is the provision of facilities for recreation and other leisure-time occupation in the interests of social welfare for young people up to the age of 18. It

aims to meet this object by organising cricket matches and competitions, primarily through member clubs in or affiliated to the former County of Middlesex. In doing so, it cooperates with the Middlesex Cricket Board (“MCB”) and the English Cricket Board (“ECB”). At a more local level, its activities are organised in five geographical Areas plus a separate county-wide Girls section.

Each Area and the Girls section organises, on an age-group basis, summer cricket in the form of both league matches and a cup competition for its constituent member clubs. Successful teams from these Area competitions then take part in county-level MCA summer competitions. These in turn can lead to participation in national competitions run by the ECB. Some 2,000 matches each summer are organised under the MCA umbrella.

The charity also organises indoor cricket in the winter for those of its member clubs that wish to participate.

In order to support these competitions, the charity has hitherto published an annual handbook. This handbook will be superseded in 2018 by an improved web-site.

The trustees consider that these activities satisfy the guidance issued by the Charity Commission on public benefit.

The charity makes no grants (other than in the form of medals and trophies for successful teams), has no investments other than bank accounts and relies entirely on the hard work of volunteers, both directly running the charity and indirectly within its member clubs.

Remuneration and reimbursement of expenses

No Trustees, nor any member of the executive committee, receive any remuneration from the charity.

In the course of the year, expenses were paid to:

- One trustee (Simon Mollett), £1,300 to reimburse him for paying £1,300 to CricHQ on behalf of the charity;
- One member of the executive committee, £176.91 to reimburse him for paying that sum to Linode in respect of web-site hosting costs.

Management of major risks

The trustees of the charity have considered the major risks confronting the charity and have set policies and control systems to manage these risks as follows:

Major risks:

- Safeguarding of the colts – this is primarily in the hands of the member clubs and, under paragraph 3(i) of the MCA constitution, all member clubs must have ECB Clubmark accreditation, which includes controls on safeguarding. The cricket committee oversees rules for matches, taking into account safety considerations and ECB guidance (for example, on permissible fielding positions and on the use of helmets).
- Financial risks, of losses on activities or losses through fraud or theft – these are countered by the requirements for accounting, banking, cheque signing and independent examination of the annual accounts, as set out in the MCA constitution paragraph 18.
- Inability to finance cricket activities – this is safeguarded by the charity’s policy of keeping reserves sufficient to meet the expected costs of the coming season, having regard to related income from clubs.

- Loss of member clubs or the charity's role in organising junior cricket in Middlesex – this is monitored by the executive committee.

In addition, trustees and volunteer members of the executive committee are required to declare any conflicts of interest they might have on any matter of business. Any complaints will be considered by either the cricket committee (if involving cricket matters) or the executive committee and, if appropriate, referred to the disciplinary process set out in paragraph 8 of the MCA constitution.

Achievements and performance

The Charity successfully provided the cricket competitions in winter 2016/17 and in summer 2017, as set out in the 2017 handbook.

Financial review

The charity continues to be financially sound: in line with its reserves policy (above), the charity's reserves are sufficient to fund the commitments required to arrange the cricket programme for the coming year. They are also sufficient to fund the costs of development of the new web-site to replace the paper handbook.

A small net surplus was made in the year to 30 September 2017: **£252** (2015/16: £569). In 2017/18, a significant deficit is expected as the new web-site is funded from reserves.

Winter cricket was on an increased scale in 2016/17, which increased both costs and income. This is, unfortunately, expected to be at a reduced scale in 2017/18 because of a lack of suitable indoor facilities.

Summer cricket expenses, notably the cost of hiring grounds for county-level finals matches, continue to increase.

The Seaxe Club has again made a generous donation to the charity to support the winter indoors cricket finals, which is much appreciated.

We also wish to thank David Morgan FCA for again acting on an honorary basis as Independent Examiner and for being willing to act as such again next year.

Declaration

The trustees declare that they have approved the trustees' report above.

Clifford Pile

Chairman and Trustee

Signed 5th March 2018

Simon Mollett

Treasurer and Trustee

Independent Examiner's Report to the Trustees of the Middlesex Colts Association on the accounts for the year ended 30th September 2017

(charity number 291966)

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D Morgan
Chartered Accountant
Independent Examiner
22 February 2018

85 Sharps Lane
Ruislip
Middx.
HA4 7HZ

Middlesex Colts Association (charity number 291966)

Accounts for the year ended 30th September 2017

Income and expenditure (note: all funds are unrestricted)

Income	2017	2016
Clubs		
- subscriptions	3,895	4,000
- summer entries	2,103	2,099
- winter entries	14,117	10,040
- handbook sales	5,225	5,776
Associate members		
- subscriptions	141	142
- gift aid donations	714	353
- gift aid tax recoverable	178	88
Other donations – Seaxe Club	1,000	1,000
Other income		
- interest	2	8
- MCB and Areas refund of CricHQ costs	1,300	-
- handbook advertising	105	565
Total income	28,780	24,071
Expenses		
Cricket		
- summer	2,347	1,915
- winter	14,841	11,182
- trophies	4,265	4,153
Handbook	4,951	5,025
Admin		
- insurance	387	379
- postage etc.	-	18
- web-sites	437	830
- CricHQ	1,300	-
Total expenses	28,528	23,502
Net surplus for the year	252	569

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Accounts for the year ended 30th September 2017

Balance sheet at 30th September (note: all funds are unrestricted)

	2017	2016
Stocks of medals etc	0	1,350
Cash		
- Current account	165	(1,516)
- Reserve account	13,523	14,021
Sundry debtors	2,672	2,682
Sundry creditors	(1,045)	(1,474)
Net assets	15,315	15,063
Represented by:		
Accumulated funds brought forward	15,063	14,494
<i>plus</i> Surplus for the year	252	569
Accumulated funds at 30th September	15,315	15,063

Approved by the Trustees on 5th March 2018

Simon Mollett
Treasurer

Clifford Pile
Chairman